



Warren County Department of Facilities Management

October 18, 2018

Proposal Document

Common Pleas Courts Building Fire Alarm System Replacement 500 Justice Drive Lebanon

Project Location

Common Pleas Courts Building
500 Justice Drive
Lebanon, OH 45036

Contact

Trevor Hearn, Director
Warren County Department of Facilities Management
430 Justice Drive
Lebanon, OH 45036
513.695.1256
Trevor.Hearn@co.warren.oh.us

Project Description

Provide all materials and labor for the replacement of the fire alarm system in the Common Pleas Courts Building. The new system will be a continuation of the Vigilant System in the connected 520 Justice Drive Office Building. The project includes abatement of the existing system.

Scope of Work

Design, engineer, provide, and install the new fire alarm system consisting of:

- 1 IP/cellular communicator for the existing control panel
- 4 NAC power supply with 120-volt surge protection
- 1 Document box
- 1 Remote annunciator
- 16 Smoke detectors
- 12 Pull stations



Warren County Department of Facilities Management

- 10 Duct smoke detectors with power, shut down and monitoring cabling
 - 10 Remote test switches
 - 11 Sprinkler monitoring points – not including PIV monitoring
 - 4 Elevator control relays
 - 5 FM 200 Monitoring points
 - 1 Control relay for access control door lock dropout
 - 79 Horn/strobe notification devices – including (1) exterior device
 - 65 Strobe only notification devices
- Wall sleeves with fire caulk as needed
Plenum cabling
Conduit and boxes as needed
Testing, training, and documentation
Data line to the fire alarm panel from building demark
Permits, inspections, and any associated fees
Abatement of the existing system
Work to be performed during normal business hours

Exclusions

- Sales tax
- Prevailing wage

Qualifications

Interested firms must provide proof of the following qualifications:

- NFPA Member
- NICET Level 4 Certified
- Vigilant VS2 dealer

Past Performance

Interested firms must provide a list of three (3) relevant projects involving similar services performed by the firm during the past eight years. Include the following information for each project:

- a. Project owner, name of project and location
- b. Brief description of the project
- c. Reference contact person and phone number

Timeline

Submittals must include an anticipated start date and duration of the project.



Warren County Department of Facilities Management

Site Visits

Site visits can be scheduled during normal business hours Monday-Friday by contacting Trevor Hearn. Please make requests at least two business days prior to visit.

Receipt of Proposals

Sealed proposals for the Common Pleas Courts Building Fire Alarm Replacement shall be received by until 4:00p.m., October 30, 2018. Envelopes containing the proposals must be sealed and addressed to:

Trevor Hearn
Warren County Department of Facilities Management
430 Justice Drive
Lebanon, OH 45036

Envelopes shall be clearly marked: PROPOSAL FOR COMMON PLEAS COURTS BUILDING FIRE ALARM SYSTEM REPLACEMENT, OCTOBER 30, AT 4:00 PM

Any proposal may be withdrawn prior to the above scheduled submittal time or authorized postponement thereof. Any proposal received after the time and date specified shall not be considered.

Addenda and Interpretations

Questions regarding the information contained in this Request for Proposal shall be submitted in writing and emailed to Trevor Hearn at Trevor.Hearn@co.warren.oh.us

To be given consideration questions must be received at least five days prior to the proposal submittal date. All such interpretations and any supplemental instructions will be in the form of written addenda to the Request for Proposal, which if issued, will be posted on the Warren County Commissioner's website, no later than three days prior to the submittal date. Failure to receive any such addenda or interpretations shall not relieve the submitter from any obligations under their proposal as submitted.

Selection

The Director of Facilities Management will review all proposals received, may contact references, and may require an interview. After review the Director will recommend the firm with the lowest and best proposal to the Warren County Board of Commissioners. The Warren County Board of Commissioners has the right to accept or reject any or all proposals in whole or in part.



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us

commissioners@co.warren.oh.us

Telephone (513) 695-1250

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TOM GROSSMANN

SHANNON JONES

DAVID G. YOUNG

**REQUEST FOR PROPOSALS FOR FIRE ALARM SYSTEM REPLACEMENT AT THE
COMMON PLEAS COURTS BUILDING, 500 JUSTICE DRIVE LEBANON.**

Sealed proposals for the Common Pleas Courts Building Fire Alarm System Replacement will be received by the County until October 30, 2018, at 4:00 p.m.

Proposal documents may be obtained by contacting Trevor Hearn at the Warren County Department of Facilities Management at 513-695-1256 or by email at Trevor.Hearn@co.warren.oh.us. Questions regarding the proposal or requests for information should be directed to Trevor Hearn as well.

Proposal documents may also be obtained on the Warren County Government internet site: <http://www.co.warren.oh.us/commissioners/Resources/Bids/Default.aspx>.

Sealed proposals for the Common Pleas Courts Building Fire Alarm System Replacement will be received by Trevor Hearn until October 30, 2018, at 4:00 p.m.

Warren County Facilities Management
Attn: Trevor Hearn
430 Justice Drive
Lebanon, Ohio 45036

This notice is posted on the Warren County Government internet site. The Warren County Government Web Site can be accessed by logging onto the internet and typing in the following address <http://www.co.warren.oh.us/>. To access proposal information, under the "County Departments" heading click on the "Commissioners" tab, then click on the "County Bid Projects" tab and choose the project you wish to obtain information about. Please contact Kiana Hawk at the Warren County Commissioners Office at 513-695-1250 if you have trouble with this procedure or if you need additional information on accessing bid project information on our website.

By order of the Board of County Commissioners, Warren County, Ohio.

Tina Osborne, Clerk